

Wilderness Trace Family YMCA
130 North College Street Harrodsburg, KY 40330
PO Box 326 859-734-9622

Please tape a
recent wallet size
photo of your child
here.

ymca

child care registration form

Date _____

Child's Name

First _____ Middle _____ Last _____

Date of Birth ___/___/___ Gender M F Age _____ Child's Social Security Number _____

Street Address _____ City _____ State _____ Zip _____

Race: African American Alaskan Native Asian/Pacific Islander Caucasian Hispanic Native American
Other

School attending _____ Attendance 1-3 days a week 4-5 days a week

Please check the days of the week your child will attend:

___ Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday I Will Pay The Weekly Fee I Will Pay The Daily Fee

My Child Will Participate in After School Child Care Only In-Service & Holiday All Day Child Care Snow Day All Day Care Fall Break All Day Care Spring Break All Day Care

Child's Health Information

Allergies _____ Food Allergies _____

Chronic Illness _____ Date of Last Immunization _____

* Copy of Immunization Record Required

Medications Taken at Home, School, Others _____

Child's Physician _____ Phone _____

Child's Dentist _____ Phone _____

Insurance Carrier _____ Policy # _____

First Parent/Guardian Name _____ Relation to Child _____

Mailing Address _____ City _____ State _____ Zip _____

Home Phone _____ Employer _____ Employer Phone # _____

Cell Phone _____ Social Security Number _____

Second Parent/Guardian Name _____ Relation to Child _____

Mailing Address _____ City _____ State _____ Zip _____

Home Phone _____ Employer _____ Employer Phone # _____

Cell Phone _____ Social Security Number _____

Emergency Contact and Authorized Pick-up Information

Give the names and phone numbers of people to contact in an emergency and/or names of persons authorized to pick up your child. Anyone picking up your child must be 18 years of age or older and be prepared to show a photo I.D. at the time of pick up.

Name _____ Phone _____ Drivers License# _____

Name _____ Phone _____ Drivers License# _____

- Please contact me to set up an automatic draft payment (Initial here to authorize payment) _____
- Please use the information on file to draft my account for weekly childcare fees. Account ending in: _____
- Please draft my account for the weekly fees. (check one of the following three options)
 - I choose to utilize the WEEKLY EFT option (every Wednesday)
 - I choose to utilize the MONTHLY EFT option (1st of every month)
 - I choose to utilize the SEMI-MONTHLY EFT option (1st and 15th of every month)

(Check one of the two options below and complete all requested information)

- Checking Account (Please Attach a Voided Check)
 - Credit Card Type: Visa Master Card Discover American Express
- Name as it appears on card _____ Card Number _____

Expiration Date _____ Billing Street Address _____ Zip _____

Parent/Guardian Responsibilities/Wavier

- If I or my emergency contacts cannot be reached in an emergency medical situation, my authorization is given to the Wilderness Trace Family YMCA staff to administer emergency treatment. This includes transportation to a medical facility, such as a physician's office or hospital. The parent/guardian is responsible to pay all medical bills associated with illness, accident, and or emergency treatment that occurs during this child care program.
- I/We certify that my/our child is in good health. If he/she has a condition, I will show written proof of physician's authorization to participate in the program and activities, or my/our child is participating with my/our knowledge of the risk.
- I/We agree to pay the Daily/Weekly fees as posted in the parent handbook.
- I/We will communicate freely with the YMCA staff and directors concerning our child and any other matters that might arise.
- I/We state that all information provided in this application is true to the best of my knowledge and that it will be kept confidential by the YMCA staff and directors.
- I/We have received, read and understand the Parent Handbook and the Child Care Discipline Policy.
- I have read the Code of Conduct for the UMCA Child Care employees regarding the prevention of Child Abuse that all employees are required to sign when employed.
- I/We agree to indemnify the Wilderness Trace Family YMCA, board of directors, staff, volunteers, the City of Harrodsburg, City of Danville, and Boyle County, and/or school boards of Mercer, Boyle, Burgin, Garrard, and Washington Counties, Centre College, Fort Harrod Park, and all instructors or teachers associated with this program from any and all injuries which may occur during my child's participation in this program or suffered in/outside any transportation vehicles associated with the YMCA activities or emergency transport.

Parent/Guardian Signature _____ Date ____ / ____ / ____

Parent/Guardian Signature _____ Date ____ / ____ / ____

The YMCA admits male and female members, participants, and staff of all races, religions and national or ethnic origins, level of income and/or physical and mental abilities to programs and activities. Partial scholarships are available per need and availability of funds. Scholarships are on a sliding scale. An application is available from the YMCA office. All information is confidential.

afterschool

We build strong kids, strong families, and strong communities.

“The Bridge Between School and Home”

A safe, fun-filled program for children 5 – 12 years of age when school is out for the day. The program is held right on the school site so no transportation is necessary. The YMCA provides homework time where children are supervised and can get assistance from staff. Children are divided into three age level groups and offered many choices of activities which are age appropriate to them and their skill levels. Activities include arts and crafts, indoor and outdoor games, science, reading and math and building manipulatives. Using the YMCA core values of RESPECT, RESPONSIBILITY, HONESTY, and CARING, the YMCA hopes to expose students to some new experiences and social interactions. Each after school program is state licensed and part of the Stars for Kids Now Incentive.

The program is held immediately after school until 6:00pm each Monday through Friday when school is in session, including early release Wednesdays where applicable. All staff are trained to meet all state regulations and the YMCA philosophy. Additional child care is available at the YMCA during the months of June and July and during Spring and Fall intercessions. Weekly and daily fees are available. Fees for after school care are \$45 per week for one child, \$80 for two, and \$100 for three all in the same family. Daily/part-time fees are \$12 per day for one child, \$20 for two, and \$30 for three children all in the same family. There is no longer a membership fee. There is a \$35 registration fee per child each year. The fee is good for one year from August to July. The YMCA offers full-day care during intersession breaks in April and October in addition to the summer day camp program. Snow days are held at the YMCA as long as there is no police advisory, and there are enough children to offer the program. There is no child care available on National one-day holidays. Harlow Elementary will offer Kindergarten and pre-school after school care this year. Pre-school care will be 4 days at \$36 per week.

The after school programs are held at Camp Dick Robinson Elementary, Evan Harlow Elementary, Mercer Elementary, Junction City Elementary, Perryville Elementary, and Woodlawn Elementary. For more information and to receive a registration form, please contact the YMCA at 859-734-9622. Scholarships are available and service payments are accepted.



Wilderness Trace Family YMCA
After School Child Care
Discipline Policy

The primary purpose of discipline in the after school program is to help the child develop self-control and assume the responsibility for his/her actions. All staff who works directly with the children in the child care program is responsible for discipline. Staff receives ongoing trainings which are made available through the Child Care Council of Kentucky. All discipline will be consistent with State Board of Education and the State Child Care licensing policies. We also use YMCA of the USA guidelines and recommendations.

Discipline will be maintained in a positive manner and parents will always be notified if it is an ongoing problem. Some of the forms of discipline include time-out (one minute for each year of age), re-direction, and/or separation from the group for a period of time. Staff is always trying to teach the children conflict resolution. This empowers each child to help solve some conflict themselves by using dialogue, or asking for assistance from a staff person to help mediate a discussion or disagreement.

Basic Rules for the Children to Follow:

1. Treat all materials with respect and return items to their proper place after use.
2. Always respect yourself and everyone around you. This includes staff and other children in the program.
3. Use indoor voices at all times when in the building.
4. No running at any time in the cafeteria or halls of the building. Running is allowed in the multi-purpose rooms, or gym when participation in sports or physical activity.
5. Speak for yourself only; it will keep you out of trouble.
6. Keep your hands and feet to yourself, we all have our personal space.
7. Have fun and enjoy yourself!

We will communicate with the parents on a regular basis and inform the parents of good behavior as well as any problem behavior which may occur. There are no “bad” children, just active, mischievous children who sometimes need a little help and discipline when they get a little too ahead of themselves. We train staff to deal with all age groups using appropriate discipline.

At no time is staff permitted to use any form of physical or corporal punishment.

Parents are encouraged to ask questions or show concern at any time with the site coordinator or Child Care Director. Most problems that arise can be solved with a little patience and communication.

In the case of extreme and continuous unacceptable behavior, three written behavior reports will result in suspension for a period of one to three days after all efforts have been made to stop the behavior. If, after returning to the program, there is no resolution, the child will be expelled from the program.

I have read and understand the YMCA discipline policy and I will encourage my children to abide by this policy.

Parent/Guardian Signature: _____

Child(ren's) Name: _____



**WILDERNESS TRACE FAMILY YMCA
AFTER SCHOOL CHILD CARE FEES**

Weekly fees are based on the registration form completed by the parent or guardian. If children are signed up for full-time after school care, that flat weekly fee will be charged regardless of the number of days attending. If children are signed up for part-time or drop-in days only, the daily fee for only the days attending are charged. The daily fee is higher to accommodate staffing needs. You may only switch to part-time or full-time once a year.

AFTER SCHOOL CHILD CARE FEES: (Through the end of school year 2011-2012)

Weekly/Full-time rates: \$45 one child/\$80 two children/\$125 three children (must all be in the same family.)

Daily/Drop-in/Part-times Rates: \$12 one child/\$20 two children/\$30 three children (Must all be in the same family.)

Parents who are receiving child care assistance must notify the YMCA by giving a two week notice if they are moving their child to another child care program.

ANY QUESTIONS, PLEASE CALL THE YMCA OFFICE AT 859-734-9622.

Mercer County-		
	Evan Harlow Elementary	859-734-8430
	Mercer Elementary	859-734-5428
Boyle County-		
	Junction City	859-936-7524
	Perryville Elementary	859-936-7500
	Woodlawn Elementary	859-236-7688
Garrard County-		
	Camp Dick Robinson	859-792-6136

Please choose full or part-time childcare:

Full-time:_____

Part-time:_____

Signature:_____ Date:_____